

**CGA Board of Directors Meeting  
Agenda for March 3, 2018  
Doubletree Hotel-Fresno, CA**

I. Opening & Introductory Comments – President Timmi Lemen

II. Reports:

- A. Secretary's report – Cherie Hohlbauch
  - 1C. Minutes of General Meeting 11-4-2017
  - 2C. Minutes of Board of Directors meeting 11-5-2017
- B. Treasurers report – Bev Hampton
- C. Governing Board report – Rodger Odom
- D. State Office report – Phyllis Odom

III. Committee Reports:

- A. Master Judge Advisory Committee (MAC) – Janet Young
- B. State Show Committee –

IV. Old Business (Voting)

A. Phyllis Odom - Section 6. District Affiliation Section

6.1 District Relationship to CGA

CGA districts are independent entities, and are not governed by CGA. CGA sanctions districts to run CGA shows, and while such shows are being run, the district must run according to CGA rules and regulations. Other than when shows are being run, CGA has no authority or interest in the district's finances, membership, governing board, rules or any other activity.

6.1 District Relationship to CGA 7.1 Show District Relationship to CGA

CGA districts are independent entities, however they are governed by CGA. CGA sanctions districts to run CGA shows, the district must run according to CGA Rules, Regulations, Board of Directors Policy Manual and Board of Governors Procedure Manual.

B. BoD Manual revisions – Sally Rivera

**Section 6 – District Affiliation**

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**6.2 District Responsibilities**

CGA districts sign an annual contract agreeing to certain rules and payment schedules when they are sanctioned by CGA. Among other responsibilities, the district agrees to report show results and submit payment of fees within a specific period of time.

**6.3 Violations of Agreement**

Any CGA district may have its sanction to run CGA shows revoked, and may be denied any or all of the privileges of the association whenever it shall have been established by conclusive satisfactory evidence to the Board of Governors that the district performed any one or more of the violations described in the following listing of violations. Failure to understand these violations shall not be accepted as an excuse.

6.3.1 *Failure to Report Shows* - Failing to remit payment and show results within the time period specified in the district contract.

6.3.2 *Failure to Obey CGA Rules* - Failing to obey and enforce the rules and regulations of the association when running CGA shows.

6.3.3 *Fraud* - Falsifying or withholding any times or records of any CGA show. Sending in fraudulent insurance claims.

6.3.4 *Disloyalty* - Disloyal acts like giving CGA proprietary information to other organizations such as membership lists, administrative data, software, or other information, which could decrease the competitive advantages of the CGA.

6.3.5 *Failure to Agree* - Refusing to renew the district contract with CGA.

6.3.6 *Other Conduct* - Any conduct deemed detrimental to the best interests of the organization by a majority of the Board of Governors and a majority of the Board of Directors.

#### **6.4 District Closures**

A district will be officially “closed” and CGA affiliation subject to removal when:

1. Written notice of district closure is submitted by the recognized district President or Vice President and upon receipt by CGA State Office, or
2. A written notice is sent by CGA State Office to the district President and Secretary requesting confirmation of status, and the district fails to provide a written status within 30 days of the notice, or
3. The district fails to schedule and hold a CGA sanctioned show for 8 months, or
4. The district fails to renew and/or honor the annual district contract with 30 days following a written reminder from CGA State Office, or
5. The Board of Governors recommends district closure as a penalty, subject to the Board of Directors approval.

Upon a local district’s closure, and if the affiliated club has also closed, all remaining equipment used in the running of a CGA show that is owned by the district, i.e, not privately owned equipment, must be provided to CGA State Office within 90 days of written request. If the equipment is privately owned by an individual or group of persons, then proof of individual ownership will be required in the form of receipts, district meeting minutes, and treasurer reports. The equipment will include all timers, event equipment, and assets used by the district in the running of the 13 CGA events. Such equipment will be stored by the CGA State organization. If the district does not restart and hold a CGA sanctioned show within 1 year from their last CGA show, then the district equipment is subject to sale to a new or existing district by the state organization. Funds from such a sale revert to the state organization.

#### **6.5 Penalties**

Penalties assessed against districts by the Board of Governors will be in accordance with the Procedure Manual. The district may appeal the Board of Governors decision. All evidence presented by both sides will be heard by the Board of Directors at the next public Board of Directors meeting. The Board of Directors’ may uphold the ruling with a majority vote if the case can be proven by conclusive evidence, lessen the ruling, or overturn the ruling and remove the violation from the records. Regardless of the BOD decision, no further appeal is available.

~~Districts do not have an appeal process and all decisions of the Board of Governors are final.~~

The district will receive full appeal fee reimbursement if the case is overturned,  
and ½ appeal fee reimbursement if the punishment is lessened.

## **Section 7 – Organizational Program and Rule Changes**

### **7.1 Subcommittees**

There are (3) **three** subcommittees. They are:

1. Rules Issues - The CGA Rules Committee, which consists of all CGA carded judges in good standing. This Committee is overseen by the Master Judge Advisory Committee, which consists of all active Master Judges. While this meeting is open to all CGA members, only carded CGA Judges may vote. This is because they are most knowledgeable about CGA Rules and can assess the impact of rule changes to avoid undesirable and unforeseen results. The Rules Chairperson and the President preside at these meetings.
2. Rider Programs and Awards - The CGA President presides over this committee, which is open to all CGA Members. **This committee approves all verbiage changes to the Riders Manual and the Information and Regulations Manual.**
3. Bylaws - The CGA President presides over this committee, which is open to all CGA Members.

### **7.2 Change Process**

Under normal circumstances, the process for changing bylaws, rider programs and rules is as follows: Submit all voting items in writing to the General Manager or Secretary at least (30) days prior to the meeting for placement on the agenda. Items not submitted at least (30) days prior may be discussed but not voted on.

The item is discussed and voted on by the appropriate subcommittee. If the item is approved by the committee, it is forwarded to the General Membership Meeting (at Convention) or the next Board of Directors meeting, whichever occurs first, for a final vote.

If the item is not approved by the committee, it is not forwarded, and the issue ends.

The item is voted on by the General Membership (at Convention) or the Board of Directors. While minor modifications may be made for clarification, the original intent of the item may not be modified such that it has a different meaning than intended.

### **7.3 Disagreement on Subcommittee Decisions**

It can occur, especially with the Rules Committee, that members may disagree on the subcommittee's decision to not forward an issue to the General Membership or the Board of Directors. In that case, members may submit a petition signed by 5% of the current active CGA membership (the actual number will be provided by the General Manager) to have the request presented to the General Membership or Board of Directors in spite of the subcommittee's decision.

The petition will be submitted to the General Manager, who will validate that there are sufficient valid signatures on the petition. The petition will also state whether the request should be submitted to the Board of Directors, the General Membership meeting, or placed on the ballot for the annual election. Only one of the above options is allowed.

If there are sufficient valid signatures on the petition, the request will be submitted as requested and voted on. The proponents and opponents of the issue will be provided an opportunity to make their case, either at one of the meetings, or by a position statement on the ballot. The resulting vote is final and the issue may not be revisited for a period of 2 years, except in the case of an emergency.

V. New Business (Voting)

- A. Dianna Malley – Propose that ROC and Trainers be able to ride in lower division.
- B. Dianna Malley – Propose that delegates be able to vote. I would like to suggest making the delegate position either a 1 or 2-year term appointed or voted by their own district. Non-replaceable or replaceable with a voted in person in advance. So it would be an either/or position but no third person option.
- C. Ellen Carr – Propose a “District of the month” that we would high light their activities and perhaps honorable mention to their outstanding rider. I realize that they have a scribe, but I would like to see our organization step up and do this feature in our paper. We need more positive output. We could feature two a month from different areas. I would also like to see info on their arenas and ground conditions. We do something like this, but I feel we could enlarge our coverage for them by using their scribes, master judges, judges, and v.p. of their club.

VI. District Reports – All Districts

VII. Other issues, concerns, & comments (non-Voting)

VIII. Next meeting date

July 22, 2018 (State show)

IX. Adjournment